

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Priority A, B or C
	Marlborough Community Area Transport Group			
	Date of meeting: Thursday 17th September 2020			
1.	Attendees and apologies			
	Present:	Cllr James Sheppard (Chair), Cllr Stewart Dobson, Cllr Jane Davies (Wiltshire Council); Cllr Jill Turner (West Overton & Fyfield PC); Cllr Mervyn Hall (Marlborough TC); Cllr Martin Phipps (Savernake PC); Cllr Maggie Lewis (Avebury PC); Cllr Vanya Body (Froxfield PC); Cllr Steve Campbell (Chilton Foliat PC); Cllr Sheila Glass (Ramsbury PC); Janice Pattison (Berwick Bassett & Winterbourne Monkton PC); Cllr Jim Gunter (Broad Town & Winterbourne Bassett PC); Cllr John Hetherington (Ogbourne St Andrew PC); Steve Hind, Martin Cook, Andrew Jack (Wiltshire Council);		
	Apologies:	Cllr Ruth Kolish (Mildenhall PC); Cllr Bob Tanner, Cllr Rachel Inglefield (Ogbourne St George PC); Cllr Sarah Chidgey (Baydon PC); Cllr Stephen Stacy (Avebury PC)		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Marlborough Area Board meeting on the 12 th December 2019. <i>Link can be found at</i> https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=165&MId=12314&Ver=4 (there has not been an area board meeting since the CATG of 12 th March for those notes to be agreed.)		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

3.	Financial Position			
	<table border="1"><tr><td data-bbox="206 454 638 1503"></td><td data-bbox="638 454 1489 1503">Finance sheet to be presented.</td><td data-bbox="1489 454 2119 1503"><p>SH described the budget position. The 2020/21 budget had already been allocated to work to the eastern gateway at Froxfield. This then showed a minus balance due to the contribution from Froxfield PC not being confirmed. VB confirmed the 25% contribution stating the PC has the funding and wants to get on with this work.</p><p>JS asked if CATG can take on new projects. SH said that his time does not come into this, so new design work and costing can still happen, but implementation would need to happen after April '21.</p><p>MH asked about social distancing measures and if CATG is responsible for paying for them? SH replied that yes, CATG needs to agree new schemes and fund them. MH raised Kingsbury St as a difficult pinch point that needs action. There was discussion about possible solutions, which included a temporary 1-way route. Area Board capital funding could be used to pay for CATG work if councillors see this as a priority.</p></td></tr></table>		Finance sheet to be presented.	<p>SH described the budget position. The 2020/21 budget had already been allocated to work to the eastern gateway at Froxfield. This then showed a minus balance due to the contribution from Froxfield PC not being confirmed. VB confirmed the 25% contribution stating the PC has the funding and wants to get on with this work.</p> <p>JS asked if CATG can take on new projects. SH said that his time does not come into this, so new design work and costing can still happen, but implementation would need to happen after April '21.</p> <p>MH asked about social distancing measures and if CATG is responsible for paying for them? SH replied that yes, CATG needs to agree new schemes and fund them. MH raised Kingsbury St as a difficult pinch point that needs action. There was discussion about possible solutions, which included a temporary 1-way route. Area Board capital funding could be used to pay for CATG work if councillors see this as a priority.</p>
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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

			<p>SD said that he was opposed to the scheme if it involved a 1-way route, pointing out any increase in traffic to Herd St / Barn St and narrow pavements there. MH recognised SD's concerns but stated that Marlborough TC wanted this to go ahead. JS put the request to the vote. It was passed in favour of going ahead with 9 votes for, 2 against & 2 abstentions. SD asked that his vote against the scheme be recorded.</p>	Priority A
4.	<p>New process for logging requests for highway improvement schemes</p>			
	<p>Wiltshire Council has now closed the online Issues system that was previously used to request new schemes for consideration by CATG and for Metrocounts. There are now new forms on the Wiltshire Council website. http://www.wiltshire.gov.uk/council-democracy-area-boards Once completed and agreed by the local town or parish council, new Highways request forms are to be sent to CATGRequests@wiltshire.gov.uk</p>			
5.	<p>Top 5 Priority Schemes Following discussion of all projects currently being developed, the priority of remaining schemes was allocated. The letter given here reflects the new priority. SH stressed the need for the group to prioritise five projects to allow focus of limited time on those the group wants taking forward.</p>			
a)	Froxfield's Village Traffic Plan	<p>Construction of the western gateway completed June 2020 . Commitment from the CATG to also progressing with the design of the eastern gateway. Request for construction to be complete by end of March 2021 before the change to the Area Board boundaries which will affect Froxfield. However it is understood that the majority of the 2020-21 allocation will be spent to complete the eastern gateway. Consideration by PC to increase contribution greater than 25% for the eastern gateway.</p>	<p>See notes above for confirmation of Froxfield PC's contribution and the go ahead to complete this work. VB voiced concern over the work being completed before Froxfield moves into Pewsey area and how that will affect the priority of the work. SH was confident it would</p>	A

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

			go ahead and be completed regardless of the change.	
b)	<p>Issue 6874 Request for safety measures on A4361 near Winterbourne Bassett</p>	<p>Accidents on A4361 at Winterbourne Bassett mostly due to speeding and inadequate road markings. Parish council would like present white lines on section from Winterbourne Bassett towards Broad Hinton changed from single to double. Also stretch of road either side of the Winterbourne Bassett turning be reduced to 50mph This has been combined with 7023 to cover the A4361 from the county boundary through to Beckhampton roundabout.</p> <p>Atkins have completed the Speed limit review of the A4361 from the County boundary to Beckhampton. The report has been submitted for consideration. Once supported by the Parish Councils, the proposal can be formally advertised. The cost estimate for implementation including the advert for traffic order will be approx. £13k and this is too high for the current financial year. Agreement to proceed through CATG required before advert. PC contributions to be agreed.</p> <p>Broad Hinton PC are not happy with the results of the speed limit survey and will continue to request a review of the road markings.</p> <p>Surfacing maintenance on the A4361 is proposed for next financial year and road marking changes could be coordinated with this if an appropriate solution is agreed.</p> <p>WM&BB Parish Council want to progress the speed limit but understand that the CATG will not be able to contribute to the £13k required due to the budget constraints. They are asking whether the section through Winterbourne Monkton and</p>	<p>Progressing this scheme is not straightforward given the many smaller lengths of road, some that are recommended for a lower limit, others with no recommended change. Berwick Bassett & Winterbourne Monkton PC want to progress with the change to their length of road. ML wants a change from Beckhampton to Avebury to 40mph quoting the older Atkins document. SH said that the latest speed limit review, from 2019, recommended a change to 50mph only and didn't know why the older limit was lower. If a change to 50mph is possible, ML wanted this done quickly. SH pointed out the lack of funding. JD mentioned the use of area board funding as an option. JP said that BB&WM want a 40mph limit but recognise they're not going to get it, so want 50mph implemented. SH said both of these can be implemented as per the recommendations if funding can</p>	A

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>Berwick Bassett can be implemented separately. JP suggests implementation costs could be pro rata.</p> <p>SS supports the recommendation for Beckhampton to Avebury change from 60 to 50mph but points out residents wanted 40mph based on the Atkins Avebury Strategy.</p>	<p>be found. JS asked him to go ahead and begin designs and costs and money can be found later.</p> <p>JG said how Broad Hinton is disappointed by the outcome of the recommendations. They have held a meeting with Cllr Bridget Wayman, who has committed to a safety review of the whole road, inc. double white lines, etc. JG wants this work to be included with the Marlborough CATG, when the parishes are due to move to Lyneham division in May '21 and is worried the move will split the coordination of the work to the whole road. JS said he wanted a strategy for the whole road.</p> <p>JP confirms BB&WM is happy for their section of the road to be implemented and will pay their contribution. ML agrees the same for Avebury.</p> <p>SH agrees to implement the changes in the review. He can cost this up to be agreed at the next meeting.</p>	
c)	<p>Issue 6791 Traffic speed & volume on A346 at Ogbourne St George</p>	<p>Signing and road marking scheme implementation complete.</p>	<p>SH confirms this is complete and can be removed from the list</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<p>d)</p>	<p>6373 Move 30mph sign further out of Aldbourne on C189</p>	<p>Moving 30mph sign further out of Aldbourne on C189 can be linked to the request to move a 30mph sign at Baydon and combine the traffic order. Proposal submitted to Aldbourne PC for approval. Once approved the traffic orders will be advertised. Total estimate include traffic order is around £3000. Aldbourne PC and Baydon PC will each contribute 12.5%.</p> <p>Aldbourne PC have approved proposal received but have requested an additional horse warning sign leaving the village towards Baydon.</p> <p>Following CATG approval the speed limit has been submitted to Traffic Orders Team for processing. The scheme is on advert from 3rd Sept to 28th Sept. If there are no objections the scheme can be prepared for implementation.</p>	<p>SH confirms the TRO advert is out now. If there are no objections, this can progress quickly. JS asks about horse warning signs included in the project and SH confirms there are. SG recognised that smaller projects cannot be done any other way but felt that the CATG budget is used up in 1 or 2 big projects each year because there is no other way to get local priorities actioned. There was discussion about the Highways Substantive Scheme that offers larger amounts of funding to projects submitted by CATGs county-wide.</p>	<p>A</p>
<p>e)</p>	<p>8-19-1 Request for new pedestrian crossing at Marlborough High St.</p>	<p>Marlborough Town Council supports and endorses the petition requesting a pedestrian crossing in Marlborough High Street and will seek further expert advice in order to make supporting recommendations.</p> <p>Consideration has been given to possible formal crossings in Kingsbury St by Patten Alley and across the High St by the White Horse bookshop. Both of these locations are unsuitable for a formal crossing.</p> <p>Site meeting undertaken. Consideration to be given to an informal crossing enhancement across Kingsbury St towards the steps at the front of the Town Hall.</p> <p>Scheme details, including design and costs, to be proposed to</p>	<p>MH confirmed Marlborough TC had agreed to an informal crossing over Kingsbury St but they were still waiting on designs and costing before a final agreement. SH had not done any work on this scheme due to priorities of Covid-19 and social distancing. He suggested the temporary measures at the corner of Kingsbury St needed to go in first and that the crossing could wait. MH agreed but still wanted to see the design. It was agreed to take this off the A priority until</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		Town Council and implementation costs including traffic management required.	the temporary social distancing measures are out of the way.	
f)	Issue 7027 New double yellow lining on B4003	<p>To refresh the existing double yellow lining and create new double yellow lines on the entire length of the B4003. This cannot be undertaken until construction of the lay-bys have been agreed and completed in conjunction with the National Trust.</p> <p>Construction method for the lay-bys to be finalised and timing for implementation to be discussed. Martin Cook, Stephen Stacey, National Trust.</p> <p>Stephen Stacey to discuss possible timings for waiting restrictions within the Countywide programme with Jamie Mundy.</p> <p>SH to discuss possible layby locations and construction process with Martin Cook to determine if the waiting restrictions could be implemented before the layby construction.</p> <p>Construction improvement to lay-by unlikely to take place soon due to construction issues and costs. Waiting restrictions could be extended to edge of existing lay-by and then reviewed when improvements have been undertaken. Costs if this is undertaken through CATG would be around £2500 including the advert procedure.</p>	<p>SH felt this is messy with needing to liaise with National Trust and select sympathetic materials, etc. which adds expense. The new layby needs to be installed properly, then the TRO for new lining advertised, which will take time.</p> <p>ML thought the choice of materials, etc. had been agreed with NT.</p> <p>MC spoke about how his team would construct the new layby and the materials, and how it could be a long job which he could not prioritise over other urgent schemes.</p> <p>ML pointed out a duty to protect archaeology but questioned if this was CATG's responsibility. JS and JD agreed with this and wanted to concentrate on getting the yellow lines down. It was agreed to use "primrose" yellow within the World Heritage Site.</p>	A -1 st reserve

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

g)	8-19-10 Marlborough, Frees Avenue Traffic speed and pedestrian safety.	<p>Site meeting undertaken.</p> <p>Request to increase the length of the speed limit. However for this to be achieved a further speed limit review will have to be undertaken as part of the justification process. Cost of speed limit review £2500.</p> <p>Marlborough TC to consider support for a further speed limit review.</p>	<p>MH confirms this has been agreed by Marlborough TC along with £625 contribution but is concerned there is no longer funding in CATG's budget for the review. MH pointed out the increase in numbers of young players and parents at training sessions and the need to prioritise this work. SD agreed with prioritising it. JD also agreed with prioritising this and there was discussion over the 5 priority A schemes. JD suggests that the Avebury/B4003 work goes to 1st reserve since it is not a pedestrian safety issue. ML agrees that can be lowered. SD thanked Avebury for allowing Marlborough's scheme to go ahead.</p> <p>MH will ask Marlborough TC about 100% funding of the speed limit review.</p>	A
6.	Other Priority schemes			
a)	Issue 5190 Request for safety works at London Rd, Marlborough.	<p>Further to resurfacing the climbing lane has been removed and the de acceleration lane for the turning into the hospital increased.</p> <p>Overtaking issues have improved, however there are problems with getting in and out of the hospital junction. A topo survey</p>	<p>SH confirmed this work needs prioritising and funding. MP asks if Savernake PC is able to access area board funding towards this. JD suggests he speaks with AJ about it.</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		would cost around £1500 -£2000. MH to discuss acceptable contribution with Marlborough TC and Savernake PC for survey. Savernake PC are prepared to contribute 25% for a topo survey. Topo survey to be prioritised.	MC felt the topo work is not something SH can carry out, so will not take up his time and can be passed to the contractor.	
b)	6613 Request for warning signage at sharp bend	Request for improved signage at a blind bend on a hill with poor visibility on a country lane at SN8 4DU. This is at Bayardo Farm on the Clench Common to Clatford road. Following concerns by the residents of Bayardo Farm initially in 2017 the Fyfield & West Overton PC request installation of warning markings on the road at the approach to the sharp bend. 'SLOW' markings undertaken within the ad hoc road markings process. COMPLETE	SH confirms this work is complete and can be removed from list.	
c)	6614 Request for No Parking measures on A4 at Fyfield	Vehicles, including HGVs, park on both sides of the road on the A4 at the filling station at Fyfield. This causes an obstruction and can be dangerous when other vehicles try to pass them on the opposite side of the road. The PC would like new markings to stop vehicles parking at the sides the A4. JT to contact Jamie Mundy for update.	JT is to speak with Jamie Mundy and will chase an update.	
d)	Issue 6784 Request for new signage location for new SID	Marlborough TC is keen to reduce speeding in the town and are looking at buying SIDs to deploy on a rotational basis. There are no suitable columns on Kingsbury St to install a SID. It has been suggested that if a new warning sign is installed at a location on Kingsbury St, it could also be suitable for the SID. CATG agrees to wait until new 20mph limit is installed in case a new post for a repeater sign become available. 20mph limit should be allowed to run for 6 months. SH to check if there is a suitable post already installed that could be	MH wondered about putting the SID on an existing lighting column on Kingsbury St. This has not been tried elsewhere that the SID is located but MH can ask.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>used for a SID.</p> <p>One of the existing lighting columns may be suitable. MH is happy to trial using a light column. SH recommends checking with residents.</p>		
e)	TAOSJ – Marlborough St Mary's School	<p>Concerns for pupil safety at George Lane by Marlborough St Mary's School. More pupils and parents cross George Lane, both near Duck's Meadow and Van Diemen's Lane. Crossing assessment undertaken and new pedestrian crossing approved. Installation will be over 2020/21 and 2021/22.</p> <p>Action is with TAOSJ. CATG to keep watching brief on this.</p>	CATG has a watching brief on this one.	
f)	8-19-2 Place a sign(s) at the entrance to Manton Hollow advising 'No Through Road'.	<p>Manton Hollow is a no through road that appears on many maps and sat-navs as a through road. It is a regular occurrence that cars and HGVs attempt to turn in the very restricted turning area at western end of the southern arm of Manton Hollow. This has resulted in damage to the two houses that front on to the turning area.</p> <p>A 'No through road' sign' is already installed at junction of Downs Lane with A4. PC have requested another sign is installed at the junction of Downs Lane and Manton Hollow.</p> <p>PC to obtain facts on frequency of HGV's turning in Manton Hollow.</p>	MH said that Marlborough TC has no data on HGV movements so cannot comment on this.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

g)	8-19-4 Speed limit review at western end of Chilton Foliat (changed from 'Relocate 30mph limit at western end of Chilton Foliat').	<p>This request does not meet the criteria for a 30mph limit which requires 3 frontages/ 100m. A speed limit review costing £2500 would give further information on whether a 40 or 50mph limit would be appropriate.</p> <p>PC have agreed 25% of costs for speed limit review when prioritised, with anticipation of a 40 or 50mph limit in advance of the existing 30mph limit.</p>	This speed limit review needs to be prioritised to move forward.	
h)	8-19-5 Horse warning signs along A4 at North Farm.	<p>Approx. cost for two warning signs £500- £600.</p> <p>PC have agreed to fund depending on confirmation of cost following further investigation of solution. CATG have agreed to support this proposal.</p>	This request has gone to Mark Stansby in Highways but has been delayed due to Covid-19 priorities. It will be costed up in the next 3 months.	
i)	8-19-6 Right of Way PRES12 at junction with A4 at Clatford – request for barrier	A solution can be investigated if prioritised.	No action.	
j)	8-19-7 A346 Cadley – request for speed limit review, signing and gates.	<p>A solution can be investigated if prioritised.</p> <p>PC have agreed to fund signing element depending on confirmation of cost following further investigation of solution. CATG have agreed to support this proposal.</p>	This request has gone to Mark Stansby in Highways but has been delayed due to Covid-19 priorities. It will be costed up in the next 3 months and details will come to next CATG meeting in December.	
k)	8-19-8 A346 Cadley – traffic lights on A4	<p>Traffic modelling for junction would be required.</p> <p>CATG have approved in principle traffic modelling for Marlborough.</p>	No action.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

l)	8-19-9 Pedestrian crossing signs on C6 Ramsbury	Approx cost for two warning signs £500- £600 PC have agreed to fund depending on confirmation of cost following further investigation of solution. CATG have agreed to support this proposal.	This request has gone to Mark Stansby in Highways but has been delayed due to Covid-19 priorities. It will be costed up in the next 3 months and details will come to next CATG meeting in December. SG feels she could get the work done more cheaply, SH agrees but these are the prices quoted by the contractor.	
m)	8-19-11 Aldbourne, request for virtual footway	To be prioritised.	No action.	
n)	8-19-13 Chilton Foliat, request for 'unsuitable for HGV's signing	Part of the scheme is within West Berkshire. PC have requested costs although the acceptability of the proposal to Wiltshire Council requires further investigation.	SC had had confirmation from Parvis Kansari. West Berkshire can install signs at their end of the road, now need similar signs at the Wiltshire end. Chilton Foliat PC would fund 100% at their end. This work can go to Mark Stansby for implementation. CATG was asked to be wary of where HGV traffic would go if prevented from using this road and it was agreed no other road would be more affected, so it was agreed to progress with this one.	
o)	8-20-1 Lockeridge, pedestrian safety Eckhard(Ivy) Lane	To be prioritised		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

p)	8-20-2 Ogbourne St George, Request for historic signs	Not discussed as there was no representation at the meeting		
q)	8-20-3 West Overton, kerb stones	Maintenance to be undertaken by Martin Cook and paid for by landowner. CATG have agreed to support this proposal to be undertaken by Martin Cook.	MC agrees this can come off the list.	
r)	8-20-4 Manton – A4 Road safety and traffic calming	PC to break proposal into smaller separate schemes.	There are lots of separate issues along the length of road. JD confirms this was raised by Preshute PC and affects the length of the A4 to Avebury	
7.	New Requests / Issues			
a)				
b)				
8.	Other items			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

a)	Town and Parish Councils to consider carefully about proposing too many new requests as the available 2020-21 budget is likely to be very limited due to the commitments at Froxfield.		
9.	Date of Next Meeting: 10.00am on Thursday 10th December via Teams.		

Marlborough Community Area Transport Group

Highways Officer – Steve Hind

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Marlborough Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Marlborough Area Board will have a remaining Highways funding balance of £

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications