

**SUMMARY NOTE BY STEPHEN STACEY (SST) OF A MEETING  
WITH JAN TOMLIN (JT) AND CATHERINE HOSIER (CH)  
26 SEPTEMBER 2016**

1. The meeting was held at the request of Avebury Parish Council (APC). The purpose was to discuss the progress of the plan to improve the coach house conveniences (CHC).
2. JT explained that the NT hoped to open the coach house food outlet on or about Easter 2017. The CHC needed to be brought up to an acceptable standard in line with this timeline.
3. An invitation to tender for the works had been issued and a contract awarded. Works might be complete by the end of the year.
4. JT did not yet know the opening hours of the food outlet but said that she did not expect them to be all day, every day. She remarked that to date she had not been able to recruit staff for the food outlet.
5. JT added that the CHC would be open during the hours in which the food outlet was operating. It would be closed at other times. JT said that the risk of vandalism at night, and of unpleasantness to members of her team closing the CHC after hours, was unacceptably high. Hence it was essential to link the hours of the food outlet with those of the CHC since there would be staff on-site.
6. SST said that there had been two emails sent to APC and remarks made to the effect that the closure of the CHC had led to requests to use the facilities of the Henge shop and to visitors relieving themselves in the car park and randomly in the site itself. APC would prefer the CHC to be open at all times when significant number of visitors were in the village.
7. We explored whether it would be feasible to charge for use of the CHC, which might discourage potential vandals and allow extended or even 24 hour opening, but the NT does not feel it appropriate to levy a fee. NT members accessing its property without paying for entrance would not accept a fee. JT could not think of an NT property levying a fee for use of its toilets.
8. JT did not think that it would be possible to have a free-standing cabinet outside the CHC for which a fee might be charged when the CHC was closed.
9. CH suggested that the APC might take on management of the CHC with the NT making an appropriate contribution.
10. SST said that it was an interesting approach and in principle worth exploring not least because the APC was keen to find a project on which to work jointly with the NT. JT observed that it was not possible to identify the costs of running the CHC but noted that the cleaner cost about £13/hour.
11. SST said that he doubted that there would be APC funding available. He undertook to take the idea up with colleagues, who might have a different view.
12. SST summarised by saying that it seemed that the CHC would be improved and reopened, which was welcome, but its availability would be reduced.
13. SST raised re-grassing the informal layby opposite Trusloe and CH thought that in principle this might be worth exploring with a view to a joint project.
14. CH and SST agreed to find a time to discuss the proposed playing field lease (since arranged for 10 October at 09h30 for Lynzey Paradise, CH and SST).

Stephen Stacey, 1 October 2016